

Butte County Homeless Continuum of Care

Recruitment for **Continuum of Care Coordinator**

The Butte County Homeless Continuum of Care (COC) Council Seeks to hire a Continuum of Care Coordinator (CoC Coordinator).

As an employee of the Housing Authority of the County of Butte (HACB), and in collaboration with the CoC Council, the CoC Coordinator will act as the lead person for CoC activities, including organizational development and coordination, grant writing, and reporting. The CoC Coordinator will be responsible for facilitating and carrying out the CoC's planning process, including facilitating the core CoC Council working group, defining roles and responsibilities, identifying desired outcomes, establishing timetables and goals, and implementing the CoC's work plan.

This is a full-time exempt (FLSA) position. The CoC Coordinator works as needed to carry out CoC activity. The CoC Coordinator position requires reliable automobile transportation, insured in accordance with HACB personal automobile insurance policy. The CoC Coordinator will be provided an equipped office space at the main office of the HACB, located at 2039 Forest Avenue, Chico.

To be considered, interested applicants shall submit a completed Application Form, Cover Letter and Resume. For recruitment questions, application forms, and the Position Description, contact Tamra Young, Administrative Operations Director, at 895-4474 x214, tamray@butte-housing.com; applications forms and Position Description can also be found at the Housing Authority's website www.butte-housing.com/resources/employment. Applications and supporting documents are due to the Housing Authority offices, 2039 Forest Avenue, Chico CA 95928, not later than 4:00 p.m., November 15, 2017. The starting salary rate for this position is \$4,661/month.

Questions about the position and its duties may be directed to Edward S. Mayer, Executive Director, (530) 895-4474 x 215, edm@butte-housing.com.

The Butte County Homeless Continuum of Care is currently funded by the City of Chico, County of Butte Department of Behavioral Health, County of Butte Department of Employment and Social Services, and the Housing Authority of the County of Butte. The position is subject to funding.

The Housing Authority of the County of Butte is an Equal Opportunity Employer.