

**HOUSING AUTHORITY OF THE COUNTY OF BUTTE  
BOARD OF COMMISSIONERS**

**SPECIAL MEETING**

MEETING MINUTES  
**September 10, 2024**

*The meeting was conducted via teleconference, web-conference and in person, as noticed.*

Chair Pittman called the meeting of the Housing Authority of the County of Butte to order at 10:00 p.m.

*The meeting was conducted via teleconference, web-conference and in person, as noticed.*

1. ROLL CALL

Present for the Commissioners: Darlene Fredericks, Rich Ober, David Pittman, and Sarah Richter: all attended in person with the exception of Rich Ober and Sarah Richter who attended by means of web-conference.

Present for the Staff: Larry Guanzon, Executive Director; Tamra Young, Deputy Executive; Taylor Gonzalez, Project Manager, and Marysol Perez, Executive Assistant; all attended in person with the exception of Taylor Gonzalez who attended by means of web-conference.

2. AGENDA AMENDMENTS

None.

3. CONSENT CALENDAR

None.

4. CORRESPONDENCE

None.

5. REPORTS FROM EXECUTIVE DIRECTOR

- 5.1 Winston Gardens, Oroville – Last month during the August 15<sup>th</sup> HACB Board of Commissioners meeting this agenda item was tabled due to having to re-solicit the project for new bids because two of the bids significantly exceeded the budget and the third was non-responsive. On September 5<sup>th</sup> the HACB received one responsive bid in the amount of \$496,711.00 the amount exceeds the independent cost estimate (ICE) by 2.32% and is considered reasonable. The project consists of increasing video surveillance, improving access control and improving lighting at Winston Gardens. The contract compensation will be paid for with HUD Public Housing Capital Fund monies secured under Capital Fund Emergency Safety and Security Grant 2023 and Capital Fund 501-2023.

**\*RESOLUTION NO. 4938\***

Commissioner Fredericks moved that Resolution No. 4938 be adopted by reading of title only: “AUTHORIZATION TO ENTER INTO CONTRACT WITH BIRCHARD CONSTRUCTION, INC FOR WINSTON GARDENS ACCESS CONTROL AND VIDEO SURVEILLANCE PROJECT”. Commissioner Ober seconded. The roll call vote in favor was unanimous.

6. MEETING OPEN FOR PUBLIC DISCUSSION

None.

7. MATTERS CONTINUED FOR DISCUSSION

None.

8. SPECIAL REPORTS

None.

9. REPORTS FROM DIRECTORS

None.

10. MATTERS INITIATED BY DIRECTORS

None.

11. EXECUTIVE SESSION

None.

12. DIRECTOR’S CALENDAR

**Next Meeting – September 19, 2024**

13. ADJOURNMENT

Commissioner Fredericks moved that the meeting be adjourned. Commissioner Richter seconded. The meeting was adjourned at 10:14 a.m.

Dated: September 10, 2024.

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David Pittman, Board Chair

ATTEST:

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Lawrence C. Guanzon, Secretary