

**HOUSING AUTHORITY OF THE COUNTY OF BUTTE  
BOARD OF COMMISSIONERS MEETING**

**MEETING MINUTES OF March 21, 2024**

*The meeting was conducted via teleconference, web-conference and in person, as noticed.*

Vice Chair Ober called the meeting of the Housing Authority of the County of Butte to order at 2:25 p.m.

1. ROLL CALL

Present for the Commissioners: Charles Alford, Randy Coy, Darlene Fredericks, Rich Ober, David Pittman, and Sarah Richter; all attended in person with the exception of Chair Pittman; who attended by means of web-conference.

Present for the Staff: Ed Mayer, Executive Director; Larry Guanzon, Deputy Executive Director; Hope Stone, Finance Director; Tamra Young, Administrative Operations Director; Taylor Gonzalez, Project Manager, and Marysol Perez, Executive Assistant; all attended in person.

Others Present: Tom Lewis, California Affordable Housing Agency (CalAHA) General Counsel; Loren Freeman, Public Housing Resident; Pete Carr, City Manager from the City of Orland; and Janelle Kelly, Program Manager II, Glenn County Social Services; all attended in person with the exception of Janelle Kelly who attended by means of web-conference.

2. AGENDA AMENDMENTS

None.

3. CONSENT CALENDAR

Commissioner Richter moved that the Consent Calendar be accepted as presented, Commissioner Alford seconded. The vote in favor was unanimous.

4. CORRESPONDENCE

None.

5. REPORTS FROM EXECUTIVE DIRECTOR

- 5.1 Memorandum of Understanding –The MOU is an agreement between the HACB and the Butte County Department of Social Services (DESS), area Child Welfare Services Agency (CWSA), to provide Section 8 rental assistance to qualified youth via the HUD Foster Youth Initiative (FYI) program. The program serves an underserved population, specifically, youth aging out of foster care at age 18. The

program would provide Section 8 rental assistance to youth being case managed by DESS; DESS refers the youth for admissions, and the HACB administers the rental assistance, limited to three (3) years time. Planning has been underway for over a year. HACB estimates that three to five participants will benefit from the program initially, each will be expected to work towards self sufficiency. The Section 8 authority does not require HACB application, merely the identification of qualified youth ready to participate; there is no cap to the number of Section 8 vouchers involved.. DESS and HACB are both eager to start the program.

**\*RESOLUTION NO. 4918\***

Commissioner Alford moved that Resolution No. 4918 be adopted by reading of title only: “MEMORANDUM OF UNDERSTANDING WITH BUTTE COUNTY DEPARTMENT OF EMPLOYMENT AND SOCIAL SERVICES ESTABLISHING THE HUD SECTION 8 FOSTER YOUTH INITIATIVE PROGRAM IN BUTTE COUNTY”. Commissioner Fredericks seconded. The vote in favor was unanimous.

- 5.2 HACB Financials – A presentation regarding HACB financials was given by Finance Director Hope Stone. The presentation provided an overview of the financial reports that are provided in the Board packets monthly. Work with the new auditor, and work in establishing a new accounting software system were discussed.

6. MEETING OPEN FOR PUBLIC DISCUSSION

Public Housing resident, Loren Freeman expressed his concerns about potential fraud by welfare and housing recipients; he pointed to Section 8’s case-managed self sufficiency program as a model for for public housing residents. The board thanked him for his suggestions and interest.

Janelle Kelly, Glenn County Social Services Program Manager, inquired about voucher utilization in Butte County vs Glenn County. Staff would research and get back to her with data.

7. MATTERS CONTINUED FOR DISCUSSION

During the February Board of Commissioners Meeting, Commissioner Richter initiated the idea of re-naming authority-owned apartment complexes, specifically regarding the Kathy Court Apartments in Paradise. The property had burned to the ground in the 2018 Camp Fire and is currently being re-built. The action is something within the Board’s purview, and can be completed entirely at their discretion. Commissioner Richter moved to rename Kathy Court Apartments to Mayer Commons Apartments. Commissioner Alford seconded. The vote in favor was unanimous. Direction was given to Project Manager Taylor Gonzalez, to start the renaming process with the Town of Paradise.

8. SPECIAL REPORTS

None.

9. REPORTS FROM COMMISSIONERS

None.

10. MATTERS INITIATED BY COMMISSIONERS

None.

11. EXECUTIVE SESSION

Adjourned: 3:29 p.m.

Reconvened: 6:12 p.m.

All Commissioners identified in the roll call were in attendance as well as Tom Lewis, who was retained by the HACB to provide technical, legal, and industry support to the Executive Director interview and contracting process.

11.1 Government Code 54954: Public Employment: Executive Director – Executive Director recruitment.

Commissioners Richter moved to adjourn the meeting until Monday March 25<sup>th</sup> at 10:00 a.m. Commissioner Fredericks seconded. The vote in favor was unanimous. Notice of Continuation of Meeting was distributed and made public.

March 25, 2024, Chair Pittman called the Continuation meeting; Closed Session Agenda Item 11.1 Government Code 54954: Public Employment: Executive Director – Executive Director recruitment of the Housing Authority of the County of Butte to order at 10:02 a.m.

Present for the Commissioners: Charles Alford (arrived 10:10 a.m.), Randy Coy, Darlene Fredericks, Rich Ober, David Pittman, and Sarah Richter.

Adjourned: 10:03 a.m.

Reconvened: 10:42 a.m.

All Commissioners identified in the roll call were in attendance as well as Tom Lewis.

11.1 Government Code 54954: Public Employment: Executive Director – Executive Director recruitment.

Instruction was Provided to staff; no action was taken.

12. COMMISSIONERS' CALENDAR

- **HACB/BCAHDC Property Tour – Wednesday April 3, 2024**
- **2024 Washington Conference: NAHRO; April 8-10, 2024, Washington, DC**
- **Next Meeting – April 18, 2024**
- **HACB/BCAHDC Property Tour – Wednesday April 24, 2024**
- **Save the Date: PSWRC-NAHRO – Annual Conference: May 28 – 30, 2024, San Jose, CA**

13. ADJOURNMENT

The meeting was adjourned at 10:44 a.m. on March 25<sup>th</sup>, 2024.

Dated: March 25, 2024.

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David Pittman, Board Chair

ATTEST:

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Edward S. Mayer, Secretary