

**HOUSING AUTHORITY OF THE COUNTY OF BUTTE
BOARD OF COMMISSIONERS MEETING**

MEETING MINUTES OF December 15, 2022

The meeting was conducted via teleconference, web-conference and in person, as noticed.

Board Chair Pittman called the meeting of the Housing Authority of the County of Butte to order at 2:04 p.m.

1. ROLL CALL

Present for the Commissioners: Robert Crowe, Larry Hamman, Rich Ober, David Pittman, Sarah Richter, and Regina Sayles-Lambert: all attended in person with the exception of Commissioner Sayles-Lambert, who attended by means of web-conference.

Present for the Staff: Ed Mayer, Executive Director; Hope Stone, Finance Director; Larry Guanzon, Deputy Executive Director; Tamra Young, Administrative Operations Director; Angie Little, Section 8 Housing Manager; Taylor Gonzalez, Project Manager and Marysol Perez, Executive Assistant; all attended in person.

Others present: Teri Dubose, District Representative, Congressman LaMalfa (CA District 1); Tod Kimmelshue, Vice Chair District 4 Supervisor, Butte County; Kathy McKenzie, Director Mi C.A.S.A. Education, Inc.; Gary Sannar, former HACB Executive Director; Crystal Saucedo, Gridley FLH resident and NAHRO poster contest winner; and Michael Weber, Reporter, Chico Enterprise Record.

2. AGENDA AMENDMENTS

None.

3. CONSENT CALENDAR

Regarding the Section 8 Housing Choice Voucher program information, Executive Director Mayer noted that the Section 8 HCV Waiting List will be opened in January, and that the Section 8 FUP/TAY Homeless Youth Housing program will be starting up, also in January.

Commissioner Crowe moved that the Consent Calendar be accepted as presented, Commissioner Ober seconded. The vote in favor was unanimous.

4. CORRESPONDENCE

None.

5. REPORTS FROM EXECUTIVE DIRECTOR

- 5.1 Recognition of Commissioner – Commissioner Larry Hamman was recognized for his 29+ years of service to the HACB, serving from 1993-2022. During his years of service Commissioner Hamman saw the development of 1,562 units of affordable housing. Teri Dubose, District Representative from U.S. Congressman Doug LaMalfa’s office, presented Commissioner Hamman with a recognition plaque. Supervisor Tod Kimmelshue spoke, giving recognition to the volunteer work of Commissioner Hamman. Gary Sannar, former Executive Director, also acknowledged Commissioner Hamman’s hard work and character. In recognition, the HACB presented Commissioner Hamman with a Resolution acknowledging his years of service to the agency, as well as a plaque.

RESOLUTION NO. 4883

Commissioner Crowe moved that Resolution No. 4883 be adopted by reading of the title only: “RECOGNITION OF COMMISSIONER LARRY HAMMAN”. Commissioner Ober seconded. The vote in favor was unanimous.

- 5.2 Gridley Farm Labor Housing – HACB is a member of the National Association of Housing and Redevelopment Officials (NAHRO), a housing authority industry advocacy group. Annually, NAHRO’s Housing America Task Force invites all the children that reside in Public Housing across the United States to compete in its “What Home Means to Me” poster contest. Poster contestants submit their posters to NAHRO’s local and regional chapters; winners are then passed on to Nationals. Crystal Saucedo, FLH resident, was a winner in the elementary school category, having been selected at NARHO’s NorCal-Nevada Chapter, and then, again, at NAHRO’s Pacific Southwest Regional Council, and finally at the National NARHO level. Her poster will be published in NAHRO’s 2023 What Home Means to Me calendar. Mi Casa director Kathy McKenzie, and Crystal Saucedo, were present to receive Crystal’s awards. Crystal was presented with a \$100 gift card and Certificate of Recognition from NAHRO. The HACB Board of Commissioners also recognized and acknowledge Crystal’s artwork, presenting her with a Resolution and an acknowledgement of \$500 toward her education and wellbeing.

RESOLUTION NO. 4884

Commissioner Hamman moved that Resolution No. 4884 be adopted by reading of the title only: “RECOGNITION OF CRYSTAL SAUCEDO WINNER OF NATIONAL NAHRO “WHAT HOME MEANSE TO ME” POSTER CONTEST”. Commissioner Crowe seconded. The vote in favor was unanimous.

- 5.3 Mi C.A.S.A. Education Inc. – Kathy McKenzie, Mi C.A.S.A. Education Director shared and presented a slideshow regarding the Mi C.A.S.A. Program and highlights from the 2020-2022 operating year. The program provides afterschool care and activities for resident children of Gridley Farm Labor Housing.

- 5.4 Winston Gardens – Authorization to enter into a construction contract with Ginno Construction, Inc. for the Winston Gardens Unit and Community Room Access Improvement Project was presented for approval. Two (2) contractor bids were received for this project. Ginno Construction, Inc. provided the lowest responsive bid, at \$846,550.00. The project is intended to improve physical accessibility to three (3) existing residential units, the Community Room, and paths of travel to select areas of the Winston Gardens property. This improvement project is expected to start in early Spring 2023, with expected completion in Fall of 2023.

RESOLUTION NO. 4885

Commissioner Ober moved that Resolution No. 4885 be adopted by reading of the title only: “AUTHORIZATION TO ENTER INTO CONTRACT WITH GINNO CONSTRUCTION, INC. FOR WINSTON GARDENS UNIT AND COMMUNITY ROOM ACCESS IMPROVEMENT PROJECT”. Commissioner Crowe seconded. The vote in favor was unanimous.

- 5.5 Development Activity – Executive Director Mayer provided an update to development activity, including a summary spreadsheet and detailed memo identifying all current known affordable housing development projects in Butte and Glenn Counties.

6. MEETING OPEN FOR PUBLIC DISCUSSION

None.

7. MATTERS CONTINUED FOR DISCUSSION

- 7.1 Larry Guanzon, Deputy Executive Director. provided response to Commissioner Richter’s inquiry regarding pet policy at Chico Commons Apartments, Chico. AWI, third party property management, confirmed that the property has a companion pet/service animal policy, and that they would be open to having a pet policy, assuming a small pet rent associated with the policy.

8. SPECIAL REPORTS

None.

9. REPORTS FROM COMMISSIONERS

None.

10. MATTERS INITIATED BY COMMISSIONERS

Commissioner Crowe shared his recent attendance at a Safe Space workshop, where the North State Shelter Team discussed a managed campground proposal for Chico. He suggested the HACB

provide a letter in support of the idea. The Board directed Executive Director Mayer to draft the letter of support for homeless campground capacity in Butte County.

Chair Pittman reported that the City of Oroville had transferred ownership of a surplus building to the Hmong Cultural Center. The building will serve the Hmong and Mien Community as a cultural community center and museum.

11. EXECUTIVE SESSION

Adjourned – 3:36 p.m.

Reconvened – 3:41 p.m.

- 11.1 Government Code 54956.8: Conference with real estate negotiator – Direction was given to HACB Staff regarding real estate acquisition located at Evanswood Estates, Oroville. Present were Commissioners and HACB staff identified in the Roll Call.

12. COMMISSIONERS' CALENDAR

- **Next Meeting – January 19, 2023**
- **2023 NorCal/Nevada NAHRO Conference “Back in the Saddle, Post-Pandemic”**
– *Sunday January 22, 2023 (Commissioner Track), Monday – Tuesday January 23-24, 2023 (General Attendee Sessions)*

13. ADJOURNMENT

Commissioner Crowe moved that the meeting be adjourned. Commissioner Ober seconded. The meeting was adjourned at 3:43 p.m.

Dated: December 15, 2022.

David Pittman, Board Chair

ATTEST:

Edward S. Mayer, Secretary