

**HOUSING AUTHORITY OF THE COUNTY OF BUTTE
BOARD OF COMMISSIONERS MEETING**

MEETING MINUTES OF May 19, 2022

The meeting was conducted via teleconference, web-conference and in person, as noticed.

Board Chair Pittman called the meeting of the Housing Authority of the County of Butte to order at 2:08 p.m.

1. ROLL CALL

Present for the Commissioners: Robert Crowe, David Pittman, Sarah Richter, and Regina Sayles-Lambert. Commissioners Crowe, and Pittman attended in person. Commissioners Richter and Sayles-Lambert attended by means of web-conference.

Present for the Staff: Ed Mayer, Executive Director; Hope Stone, Finance Director; Tamra Young, Administrative Operations Director; Marysol Perez, Executive Assistant; and Jerry Martin, Modernization Coordinator; all attended in person with the exception of Hope Stone, Finance Director, who attended by means of web-conference.

Others Present: Tina Rose, Special Programs Coordinator, Melissa Reid, FSS Graduate and Xochitl Roche, daughter of Melissa Reid.

2. AGENDA AMENDMENTS

Executive Director Mayer requested an Agenda Amendment. The amendment adds item 5.6 Kathy Court – PGE Bankruptcy Claim Settlement – Resolution No. 4860. The item is time sensitive and relates to acceptance of PGE Victim Trust Determination regarding the loss of Kathy Court Apartments, Paradise.

MOTION

Motion to amend Agenda, item 5.6, and acceptance of modified agenda.

Commissioner Crowe moved to amend the agenda as requested. Commissioner Sayles-Lambert seconded. The vote in favor was unanimous.

3. CONSENT CALENDAR

Commissioner Crowe moved that the Consent Calendar be accepted as presented. Commissioner Sayles-Lambert seconded. The vote in favor was unanimous.

4. CORRESPONDENCE

None.

5. REPORTS FROM EXECUTIVE DIRECTOR

- 5.1 Family Self Sufficiency (FSS) Graduate – Ms. Reid enrolled as an FSS participant in September of 2016. Special Programs Coordinator Tina Rose, celebrated Ms. Reid’s accomplishment as a participant, saying that though she only worked with Ms. Reid for a brief period, she recognized that Ms. Reid, a U.S. Airforce Veteran, set goals and met them. Ms. Reid shared her appreciation of the FSS program and the work done by the HACB, says she will now focus on employment. She was accompanied by her daughter Xochitl. Ms. Reid exits the FSS program having accrued \$3,047.90 in FSS Escrow earnings.

RESOLUTION NO. 4858

Commissioner Crowe moved that Resolution No. 4858 be adopted by reading of title only: “RECOGNITION OF FSS GRADUATE MELISSA REID”. Commissioner Richter seconded. The vote in favor was unanimous.

- 5.2 Public Housing – A Public Housing Capital Fund contract for Roof Mounted HVAC unit replacements at concrete block duplex units found in Gridley Project No. 43-01 and Chico Project 43-03 was presented for authorization. Procurement was solicited in accordance with state and HACB requirements. Two qualified contractor bids were received. Of the two, Grimes Heating and Air was low bidder. A total of forty-three (43) rooftop HVAC units will be replaced in public housing. Staff recommend adoption of Resolution No. 4859, in the contract amount of \$284,190.00, authorizing the obligation and work. Contract work will be paid for with HUD Public Housing Capital Fund monies.

RESOLUTION NO. 4859

Commissioner Crowe moved that Resolution No. 4859 be adopted by reading of title only: “AUTHORIZATION TO ENTER INTO CONTRACT WITH GRIMES HEATING AND AIR, INC., GAS ELECTRIC ROOF MOUNTED PACKAGE HVAC UNIT REPLACEMENT PUBLIC HOUSING PROJECTS 43-01 AND 43-03”. Commissioner Sayles-Lambert seconded. The vote in favor was unanimous.

- 5.3 Kathy Court Apartments –

- 5.4 Fogg Avenue, Oroville –

- 5.5 Gridley Farm Labor Housing Rehabilitation – The three (3) agenda items were provided for information and discussion purposes only. The HACB seeks to secure funding to advance the development of Kathy Court Apartments, Paradise (12 units), Fogg Avenue Apartments, Oroville (18 units), and Gridley FLH (\$30 mil). CDBG-DR, State HCD MHP. and Joe Serna Jr Farmworker Housing funds will be

sought to advance these development initiatives. The historic significance of the older wooden 1930's era housing at FLH was discussed.

- 5.6 PGE Bankruptcy Claim Settlement – The HACB received notice from the Fire Victim Trust on May 17, with a response deadline of June 16, 2022. The notice provided a Determination Notice valuing the Aggregate Claim amount \$1,828,228.37 (subject to pro-rata distribution) for the loss of Kathy Court Apartments during the Camp Fire Disaster. The HACB attorney recommended acceptance of the Determination, as did staff, as it in the best interest of the HACB. Acceptance of the Determination will result in initial payment of the settlement amount, estimated at about 40%. The balance will be adjudicated in balance with overall Fire Victim Trust claim payouts.

RESOLUTION NO. 4860

Commissioner Crowe moved that Resolution No. 4860 be adopted by reading of title only: “KATHY COURT APARTMENTS, PARADISE PG&E BANKRUPTCY CLAIM SETTLEMENT”. Commissioner Sayles-Lambert seconded. The vote in favor was unanimous.

6. MEETING OPEN FOR PUBLIC DISCUSSION

None.

7. MATTERS CONTINUED FOR DISCUSSION

Budget Committee – Finance Director Stone will send out meeting invites for the first Budget Committee meeting, anticipated for the first week of June. Commissioner Crowe said he would be out of town the first week of June, but would be available the third week of June. This year, Commissioners serving on the Budget Committee include Commissioners Pittman, Ober, and Crowe.

8. SPECIAL REPORTS

None.

9. REPORTS FROM COMMISSIONERS

None.

10. MATTERS INITIATED BY COMMISSIONERS

None.

11. EXECUTIVE SESSION

None.

12. COMMISSIONERS' CALENDAR

- **PSWRC-NAHRO – Virtual Conference – May 24-25, 2022**
- **Property Tour – Thursday, June 2, 2022, 9 a.m. to 3 p.m.**
- **Next Meeting – June 16, 2022**
- **North Creek Crossings at Meriam Park I & II – Groundbreaking Ceremony, Friday June 17, 2022 at 10:00 a.m.**
- **NAHRO Commissioner Fundamentals Virtual Classroom – July 12-14, 2022**

13. ADJOURNMENT

Commissioner Crowe moved that the meeting be adjourned. Commissioner Sayles-Lambert seconded. The meeting was adjourned at 3:15 p.m.

Dated: May 19, 2022.

David Pittman, Board Chair

ATTEST:

Edward S. Mayer, Secretary