

**HOUSING AUTHORITY OF THE COUNTY OF BUTTE
BOARD OF COMMISSIONERS MEETING**

MEETING MINUTES OF December 20, 2018

Vice Chair Hart called the meeting of the Housing Authority of the County of Butte to order at 2:01 p.m.

1. ROLL CALL

Present for the Commissioners: Patricia Besser, Larry Hamman, Roger Hart, Anne Jones, Laura Moravec, and David Pittman.

Present for the Staff: Ed Mayer, Executive Director; Larry Guanzon, Deputy Executive Director; Tamra Young, Administrative Operations Director; and Marysol Perez, Executive Assistant.

Others Present: Bow Lee, Special Programs Coordinator, HACB; and Stephani Mayr, FSS Graduate (5.1).

2. AGENDA AMENDMENTS

None.

3. CONSENT CALENDAR

Commissioner Pittman moved that the Consent Calendar be accepted as presented. Commissioner Hamman seconded. The vote in favor was unanimous.

4. CORRESPONDENCE

None.

5. REPORTS FROM EXECUTIVE DIRECTOR

- 5.1 Family Self Sufficiency (FSS) Graduate – Special Programs Coordinator Bow Lee and FSS Graduate Stephani Mayr were present for the Board’s recognition of Ms. Mayr’s completion of the FSS program. Ms. Mayr successfully completed

her FSS contract accruing \$1,458.81. While being a participant of the FSS program Ms. Mayr was able to obtain her Bachelor's Degree from Chico State. She is currently employed with Pride industries and most recently was able to secure full time employment with them, thus increasing her income and graduating the FSS program. Commissioner Pittman asked Ms. Mayr if she had difficulties finding housing in Butte County. Ms. Mayr stated that with her income increase, she was planning on moving from a one bedroom unit into a two bedroom unit, but because of the recent Camp Fire, that plan is halted.

RESOLUTION NO. 4723

Commissioner Moravec moved that Resolution No. 4723 be adopted by reading of title only: "RECOGNITION OF FAMILY SELF SUFFICIENCY GRADUATE STEPHANI MAYR". Commissioner Hamman seconded. The vote in favor was unanimous.

- 5.2 Family Self Sufficiency (FSS) Graduate – Ms. Lewis was a participant of the FSS program since December 2016. During her contract period in the FSS program Ms. Lewis was able to graduate from Chico state with a Bachelor's degree and was able to accrue an FSS escrow balance of \$5,541.51. She aspires to become a nurse, and as a single parent she has overcome barriers to achieve her goals and become a role model to her children. She was recently displaced by the Camp Fire, though she has every intention of returning to Paradise and becoming a nurse.

RESOLUTION NO. 4724

Commissioner Hamman moved that Resolution No. 4724 be adopted by reading of title only: "RECOGNITION OF FAMILY SELF SUFFICIENCY GRADUATE MICHELLE LEWIS". Commissioner Jones seconded. The vote in favor was unanimous.

- 5.3 Personnel – Per the terms of the newly adopted Memorandum of Understanding (MOU) with the Union, the HACB provided each employee represented by the MOU a one-time One Thousand Dollar (\$1,000.00) amount in extraordinary compensation. To level the playing field between represented and non-represented employees, HACB Executive Management recommends that such extraordinary compensation be extended to Program Management-level and Confidential employees, too; specifically to the Executive Assistant, Systems Administrator, Maintenance Supervisor, Section 8 Manager and Property Manager positions. The recommendation excludes Executive Management. Commissioner Moravec suggested including Executive Management as recipients of one-time extraordinary compensation, also; proposing amendment of the Resolution as

presented to include the four (4) Executive Management positions; Executive Director, Deputy Executive Director, Finance Director and Administrative Operations Director. The proposed amendment was seconded by Commissioner Pittman, with affirmation by all Commissioners. Commissioners Moravec commented that during the past 60 days Executive Management has gone above and beyond the needs of the agency, Vice Chair Hart added that all employees deserve such recognition.

RESOLUTION NO. 4725

Commissioner Pittman moved that Resolution No. 4725 be adopted by reading of title only: “EXTRAORDINARY COMPENSATION FOR MANAGEMENT-LEVEL EMPLOYEES”, modifying the terms of the Resolution to include one-time, non-reoccurring extraordinary compensation for Executive Management positions; Executive Director, Deputy Executive Director, Finance Director and Administrative Operations Director. Commissioner Jones seconded. The vote in favor was unanimous.

- 5.4 Camp Fire – Executive Director Mayer provided the Board with a status report that had been provided to HUD on December 13th. Unfortunately the numbers from the American Red Cross shelter at the Silver Dollar fairgrounds are increasing, not decreasing - currently 700-750 individuals are at that shelter. The Red Cross will be leaving town at the end of January. Vice Chair Hart asked if there were discussions with other Counties in the state to spread the population of those displaced, the situation is overwhelming and it appears that Butte County alone isn’t equipped to absorb the displaced population, and, as we all know, there is a housing shortage all around. Executive Director Mayer added that the Local Continuum of Care (CoC) has been “triaging the displaced population”, also suggested was a regional approach to create a plan.

6. MEETING OPEN FOR PUBLIC DISCUSSION

None.

7. MATTERS CONTINUED FOR DISCUSSION

None.

8. SPECIAL REPORTS

None.

9. REPORTS FROM COMMISSIONERS

None.

10. MATTERS INITIATED BY COMMISSIONERS

Vice Chair Hart asked for status update of UPL during the next board meeting of January 17, 2019.

Commissioner Moravec and Vice Chair Hart tasked HACB staff to assess the needs of the five (5) HACB employees that have been displaced by the Camp Fire. As a collective approach on behalf of the Board of Supervisors want to be proactive and as responsive as possible as to the needs of those employees.

11. EXECUTIVE SESSION

None.

12. COMMISSIONERS' CALENDAR

- **Next regular meeting – January 17, 2019**
- **NorCal/Nevada NAHRO Winter Conference, Napa, CA January 27-29, 2019**

13. ADJOURNMENT

Commissioner Moravec moved that the meeting be adjourned. Commissioner Hamman seconded. The meeting was adjourned at 3:34 p.m.

Dated: December 20, 2018.

Kate Anderson, Board Chair

ATTEST:

Edward S. Mayer, Secretary