

**HOUSING AUTHORITY OF THE COUNTY OF BUTTE
BOARD OF COMMISSIONERS MEETING**

SPECIAL MEETING MINUTES OF December 6, 2018

Chair Anderson called the meeting of the Housing Authority of the County of Butte to order at 2:02 p.m.

1. ROLL CALL

Present for the Commissioners: Patricia Besser, Larry Hamman, Roger Hart, Anne Jones, Laura Moravec, and David Pittman (remotely via telephone).

Present for the Staff: Ed Mayer, Executive Director; Larry Guanzon, Deputy Executive Director; Sue Kemp, Finance Director; and Marysol Perez, Executive Assistant.

Others present: Loren Freeman, Public Housing Resident.

2. AGENDA AMENDMENTS

None.

3. CONSENT CALENDAR

None.

4. CORRESPONDENCE

None.

5. REPORTS FROM EXECUTIVE DIRECTOR

- 5.1 Personnel Policy - Revision to Personnel Policy and Management Addendum were presented to the Board of Commissioners for consideration. Provided in the board packet, Tamra Young, Administrative Operations Director, outlined changes made to the Personnel Policy, reflecting textual clarifications, and Union-negotiated items. Commissioner Besser asked for clarification of the work week changes, Finance Director Kemp replied that the change reflects the work week ending on Friday. Vice Chair Hart added that his interpretation of the change was

in regards to the start and end time of the work week, no change to the number of hours. The Personnel Policy is an integral part of the HACB-Union collective bargaining agreement.

RESOLUTION NO. 4720

Commissioner Moravec moved that Resolution No. 4679 be adopted by reading of title only: "RESOLUTION TO REVISE PERSONNEL POLICY, AND MANAGEMENT ADDENDUM TO THE PERSONNEL POLICY, OF THE HOUSING AUTHORITY OF THE COUNTY OF BUTTE". Commissioner Jones seconded. The vote in favor was unanimous.

- 5.2 Memorandum of Understanding (MOU) - The 2019-20 Union MOU, with Operation Engineer's Local No. 3, was presented for consideration. HACB met and conferred with the Union in negotiating the new MOU, for the period extending from January 1, 2019 through December 31, 2020, making this a 2-year MOU. Items negotiated included a 3% COLA for each MOU year, elimination of the 6:00 p.m. closing shift, and addition of a 15 year, 2% longevity increase.

RESOLUTION NO. 4721

Commissioner Jones moved that Resolution No. 4721 be adopted by reading of title only: "MEMORANDUM OF UNDERSTANDING BETWEEN OPERATING ENGINEERS LOCAL UNION NO. 3 AND HOUSING AUTHORITY OF THE COUNTY OF BUTTE". Commissioner Moravec seconded. The vote in favor was unanimous.

- 5.3 Personnel – CalPERS requires that earnable compensation be duly approved and adopted by the governing body of the Housing Authority of the County of Butte, such information to be accessible and available for public review.

RESOLUTION NO. 4722

Commissioner Hamman moved that Resolution No. 4722 be adopted by reading of title only: "RESOLUTION ADOPTING PUBLICLY AVAILABLE PAY SCHEDULE FOR THE HOUSING AUTHORITY OF THE COUNTY OF BUTTE". Commissioner Besser seconded. The vote in favor was unanimous.

- 5.4 Camp Fire – Disaster update and information was provided by Executive Director Mayer. He reported that the HACB was seriously impacted. There are roughly 14,000 housing units destroyed by the fire, of those units, 322 were occupied by S8 Housing Choice Voucher participants. Five (5) HACB employees lost their homes. HACB's Kathy Court Apts, a 12-unit bond-financed property was lost in the fire, as previously reported. Executive Director Mayer is participating in the

County's Housing Recovery Task Force, one of many disaster-related task forces organizing by the County. The HACB has worked with USDA to open up unoccupied FLH housing to non-migrant workers. Currently two units have been leased, out of 24 available to evacuees. The aftermath brings profound implications for Butte County, there are enormous resources coming to the area, and those providing the resources want guidance from the locals to decide what is needed and wanted, Executive Director Mayer's reply was that he, along with other local officials, don't necessarily know what to ask for.

6. MEETING OPEN FOR PUBLIC DISCUSSION

Loren Freeman, Public Housing resident, addressed the Board of Commissioner regarding student homelessness as well as concerns for his neighbors and fellow Public Housing residents that are financially strained by their hosting of disaster-displaced friends and relatives. He estimated that 25% of his neighbors are assisting and doubling up with Camp Fire evacuees. He desires more funding from FEMA for those affected by the Camp Fire. Vice Chair Hart informed Mr. Freeman on behalf of the Board that his comments and concerns were appreciated.

7. MATTERS CONTINUED FOR DISCUSSION

None.

8. SPECIAL REPORTS

None.

9. REPORTS FROM COMMISSIONERS

None.

10. MATTERS INITIATED BY COMMISSIONERS

None.

11. EXECUTIVE SESSION

None.

12. COMMISSIONERS' CALENDAR

- Holiday Luncheon: Nash's Restaurant, 1717 Esplanade, Chico – 12:00 noon, Wednesday, December 19, 2018.
- **Next Meeting – December 20, 2018.**

13. ADJOURNMENT

Commissioner Moravec moved that the meeting be adjourned. Commissioner Jones seconded. The meeting was adjourned at 3:06 p.m.

Dated: December 6, 2018.

Kate Anderson, Board Chair

ATTEST:

Edward S. Mayer, Secretary