

**HOUSING AUTHORITY OF THE COUNTY OF BUTTE
BOARD OF COMMISSIONERS MEETING**

MEETING MINUTES OF January 19, 2017

Vice Chair Anderson called the meeting of the Housing Authority of the County of Butte to order at 2:01 p.m.

1. ROLL CALL

Present for the Commissioners: Kate Anderson, Patricia Besser, Larry Hamman, Roger Hart, Anne Jones, and David Pittman.

Present for the Staff: Ed Mayer, Executive Director; Larry Guanzon, Deputy Executive Director; Sue Kemp, Finance Director; Tamra Young, Administrative Operations Director; and Marysol Perez, Executive Assistant.

2. AGENDA AMENDMENTS

Executive Director Mayer recommended that Agenda Item No. 11.1, Executive Session, Government Code 54957.6: Conference with Labor Negotiators, be addressed prior to consideration of Resolutions No. 4654 and 4655, the adoption of Personnel Policy revisions and Union MOU, respectively. The Board of Commissioners concurred.

3. CONSENT CALENDAR

Executive Director Mayer relayed announcement of notice received from Gerard Windt, Director of the San Francisco Office of Public and Indian Housing, U.S Department of Housing and Urban Development, that HACB's Public Housing Program has for the second year been selected as Public Housing Program of the Year for HUD Region IX. Certificates will be presented to Executive Mayer at the upcoming NorCal/Nevada NAHRO Winter Conference, on January 22-24, 2017.

Commissioner Hart moved that the Consent Calendar, be accepted as presented. Commissioner Hamman seconded. The vote in favor was unanimous.

4. CORRESPONDENCE

None.

11. EXECUTIVE SESSION

Adjourned – 2:21 p.m.

Reconvened – 2:39 p.m.

- 1.1 Government Code 54957.6: Conference with Labor Negotiators (Operating Engineer’s Local No. 3).

Vice Chair Anderson reported that the Board was updated on the status of current union negotiations.

5. REPORTS FROM EXECUTIVE DIRECTOR

- 5.1 Personnel Policy – Revision to Personnel Policy and Management Addendum were presented to the Board of Commissioners for consideration. Tamra Young, Administrative Operations Director outlined changes in the Personnel Policy; all changes have been discussed with the Board and Union. Additional and notable changes: 1) CalPERS requirement to include compensation for uniform allowance to CalPERS “Classic” employees. 2) Vacation accrual for new employees hired after December 1, 2016 will begin immediately upon employment start, not at completion of Probationary Period, subject to use only upon completion of the six month probationary period. Changes to the Management Addendum include separation of accounting of Administrative Leave and Vacation Leave hours.

RESOLUTION NO. 4654

Commissioner Hamman moved that Resolution No. 4654 be adopted by reading of title only: “RESOLUTION TO REVISE PERSONNEL POLICY, AND MANAGEMENT ADDENDUM TO THE PERSONNEL POLICY, OF THE HOUSING AUTHORITY OF THE COUNTY OF BUTTE”. Commissioner Hart seconded. The vote in favor was unanimous.

- 5.2 Memorandum of Understanding (MOU) – The 2016 – 17 Union MOU with Operation Engineer’s Local No. 3 was presented for consideration. Union negotiations took considerably longer this year, the one-year union contract will be effective retroactive to December 1, 2016.

RESOLUTION NO. 4655

Commissioner Pittman moved that Resolution No. 4655 be adopted by reading of title only: “MEMORANDUM OF UNDERSTANDING BETWEEN OPERATING ENGINEERS LOCAL UNION NO. 3 AND HOUSING AUTHORITY OF THE COUNTY OF BUTTE”. Commissioner Besser seconded. The vote in favor was unanimous.

- 5.3 Presidential Transition – Written statement by Dr. Ben Carson, HUD Secretary-designate was provided for information only. Dr. Carson awaits confirmation by the Congress. Vice Chair Anderson appreciated reading statement in “his words”.

6. MEETING OPEN FOR PUBLIC DISCUSSION

None.

7. MATTERS CONTINUED FOR DISCUSSION

None.

8. SPECIAL REPORTS

None.

9. REPORTS FROM COMMISSIONERS

None.

10. MATTERS INITIATED BY COMMISSIONERS

None.

12. COMMISSIONERS' CALENDAR

- **NorCal/Nevada NAHRO Winter Conference, Napa CA, January 22-24, 2017.**
- **Next regular meeting – February 16, 2017**

13. ADJOURNMENT

Commissioner Hamman moved that the meeting be adjourned. Commissioner Hart seconded. The meeting was adjourned at 2:45 p.m.

Dated: January 19, 2017.

Laura Moravec, Board Chair

ATTEST:

Edward S. Mayer, Secretary