

**HOUSING AUTHORITY OF THE COUNTY OF BUTTE
BOARD OF COMMISSIONERS MEETING**

MEETING MINUTES OF December 15, 2016

Chair Moravec called the meeting of the Housing Authority of the County of Butte to order at 2:05 p.m.

1. ROLL CALL

Present for the Commissioners: Patricia Besser, Larry Hamman, Anne Jones, Clarence Lobo, and Laura Moravec.

Present for the Staff: Ed Mayer, Executive Director; Larry Guanzon, Deputy Executive Director; Sue Kemp, Finance Director; Tamra Young, Administrative Operations Director; and Marysol Perez, Executive Assistant.

2. AGENDA AMENDMENTS

None.

3. CONSENT CALENDAR

Commissioner Hamman moved that the Consent Calendar, be accepted as presented. Commissioner Jones seconded. The vote in favor was unanimous.

4. CORRESPONDENCE

None.

REPORTS FROM EXECUTIVE DIRECTOR

- 5.1 Recognition of Commissioner – Commissioner Lobo was thanked for his years of service and contributions to the agency. He served on the HACB Board of Commissioners for 12 years. The resolution, signed by all Board members, will be mailed to him, as Commissioners Anderson and Hart are not present at today's board meeting.

RESOLUTION NO. 4652

Commissioner Jones moved that Resolution No. 4652 be adopted by reading of title only: "RECOGNITION OF COMMISSIONER CLARENCE "BINO" LOBO". Commissioner Hamman seconded. The vote in favor was unanimous.

- 5.2 Personnel – The proposed modification provides for HACB's IRS Section 125 Cafeteria Plan's Family medical Flexible Spending Account (FSA) benefit to be increased in

accordance with the IRS's allowable limit for 2017, from \$2,550 to \$2,600 annually. Participant's health FSA's are funded by the participants, only.

RESOLUTION NO. 4653

Commissioner Hamman moved that Resolution No. 4653 be adopted by reading of title only: "RESOLUTION AMENDING HOUSING AUTHORITY OF THE COUNTY OF BUTTE SECTION 125 CAFETERIA PLAN". Commissioner Lobo seconded. The vote in favor was unanimous.

- 5.3 Presidential Transition – National NAHRO document provided to the Trump administration in anticipation of the Presidential Transition. It was noted that Congress passed a Continued Resolution (CR), carrying forward existing federal budget levels through May 2016. Chair Moravec asked about regulatory relief from Congress. Executive Director indicated he would like the new administration to: 1) promote regulatory relief, and 2) re-affirm our industry's mandate. Executive Director Mayer went into detail regarding the impact of diminished Section 8 funding under the CR, relaying that the HACB will necessarily shrink the number of households served; and that no new vouchers will be issued through May 2017. HAP spending has grown significantly, Section 8 payments have risen from \$900,000 to \$1,200,000 a month in the past year, attributable to increasing rents and utility costs. The HACB is working hard to maintain its baseline of households, to ensure program integrity moving forward. Available Section 8 reserves will be exhausted in the shrinking and renewal of the program through the year. Finance Director Sue Kemp said she is in close communication with HUD on a monthly basis, and that HACB has \$300,000 in Section 8 Admin Reserves that can be used as a stopgap.

5. MEETING OPEN FOR PUBLIC DISCUSSION

None.

6. MATTERS CONTINUED FOR DISCUSSION

None.

7. SPECIAL REPORTS

None.

8. REPORTS FROM COMMISSIONERS

None.

9. MATTERS INITIATED BY COMMISSIONERS

Commissioner Hamman noted his last name was misspelled on Meeting Minutes of November 17, 2016. Executive Director Mayer apologized to Commissioner Hamman for mistake; the spelling mistake was corrected immediately.

10. EXECUTIVE SESSION

Adjourned – 2:24 p.m.

Reconvened – 2:45 p.m.

10.1 Government Code 54957.6: Conference with Labor Negotiators (Operating Engineer’s Local No. 3).

Chair Moravec reported that the Board was updated on the status of current union negotiations.

11. COMMISSIONERS’ CALENDAR

- **Holiday Luncheon, Broadway Heights, 300 Broadway (upstairs), Chico – 12:00 noon, December 16, 2016.**
- **Next regular meeting – January 19, 2017**
- **NorCal/Nevada NAHRO Winter Conference, Napa CA, January 22-24, 2017.**

12. ADJOURNMENT

Commissioner Lobo moved that the meeting be adjourned. Commissioner Jones seconded. The meeting was adjourned at 2:50 p.m.

Dated: December 15, 2016.

Laura Moravec, Board Chair

ATTEST:

Edward S. Mayer, Secretary