

**HOUSING AUTHORITY OF THE COUNTY OF BUTTE
BOARD OF COMMISSIONERS MEETING**

MEETING MINUTES OF May 19, 2016

Chair Moravec called the meeting of the Housing Authority of the County of Butte to order at 2:03 p.m.

1. ROLL CALL

Present for the Commissioners: Kate Anderson, Patricia Besser, Larry Hamman, Roger Hart, Anne Jones, Clarence “Bino” Lobo, and Laura Moravec.

Present for the Staff: Ed Mayer, Executive Director; Roy Peters, Deputy Executive Director; Sue Kemp, Finance Officer; Larry Guanzon, Housing Director; and Tamra Young, Executive Assistant.

2. AGENDA AMENDMENTS

None.

3. CONSENT CALENDAR

Commissioner Hart moved that the Consent Calendar be accepted as presented. Commissioner Hamman seconded. The vote in favor was unanimous.

4. CORRESPONDENCE

None.

5. REPORTS FROM EXECUTIVE DIRECTOR

- 5.1 Family Self Sufficiency Graduate – Ms. Alicia Chambers, FSS Graduate, attended the meeting and gave a brief presentation. She shared her history, how she came to participate in the program, and the goals she achieved during her participation. Ms. Chambers said the most important thing, in her opinion, about the FSS program is to have people believe in you; it was feeling valued and supported in the assistance she received in setting and achieving her goals. Ms. Chambers graduated the program early, saying she learned how to stretch her dollars. She also served two internships at the Esplanade House during her participation in the program, where she developed a life skills curriculum that future interns will

continue to teach. The Board expressed their admiration for Ms. Chambers' accomplishments.

RESOLUTION NO. 4618

Commissioner Hart moved that Resolution No. 4618 be adopted by reading of title only: "RECOGNITION OF FSS GRADUATE ALICIA CHAMBERS". Commissioner Anderson seconded. The vote in favor was unanimous.

- 5.2 Adopt HACB Strategic Plan –The Strategic Plan was brought forward from last meeting by request of the Board. The Board consensus was that it was well written, encompasses who we are, and affirms what we are doing. Chair Moravec said that she felt it showed that the Housing Authority was a well-run agency since we could look at where we are and not be confined to putting out fires. Members of the Board made some minor edit recommendations: change "high quality affordable housing" to "quality affordable housing" in the Mission Statement and Message from Executive Director; add pictures next to Goals #5 through 9 (similar to Goals #1 through 4); and on page 3.3 change "balanced and efficient" to "efficient and effective" and change "inequality" to "equal opportunity". Executive Director Mayer will have the Consultant add a cover page and table of contents. The Board approved incorporating the Strategic Plan into the Five-Year Agency Plan.

RESOLUTION NO. 4613

Commissioner Hamman moved that Resolution No. 4613 be adopted by reading of title only: "ADOPTION OF STRATEGIC PLAN" with the minor edits as outlined above. Commissioner Hart seconded. The vote in favor was unanimous.

- 5.3 FY2017 Budget – Commissioners Anderson, Jones and Hart volunteered to serve on the Budget Review Committee. The first meeting will be on June 8th at 2:00 p.m. and will include discussion of three sub-budgets (Farm Labor Housing, Bonds, and Gridley Springs II), plus begin big picture discussions framing 2017 Budget development.

6. MEETING OPEN FOR PUBLIC DISCUSSION

None.

7. MATTERS CONTINUED FOR DISCUSSION

None.

8. SPECIAL REPORTS

- 8.1 NAHRO Legislative Conference – Executive Director Mayer reported on his attendance at the Legislative Conference in Washington DC. The conference consisted of legislative networking, and updates to NAHRO’s National legislative agenda. De-regulation legislation for Housing Authorities has passed in the House, unanimously, but is now stuck in the Senate Banking Committee. There was information gained about the federal budget, its process, and the state of budget distribution, where sixty percent of federal revenues are consumed by three (3) entitlement programs (SS, Medicare, Medicaid) and interest on the national debt), leaving 40% of federal revenues for domestic spending, including the military. Also Executive Director Mayer is building bridges to Congressman LaMalfa’s office.
- 8.2 PSWRC-NAHRO Annual Conference – Executive Director Mayer said he enjoyed having Commissioners Besser and Jones at the conference. He reported on the three featured speakers. The first was a colorful homeless advocate, Paul Boden, Executive Director, Western Regional Advocacy Project (WRAP), who said if we chose to eliminate homelessness we could. The second was a report from State Assembly Speaker Emeritus, Toni Atkins, regarding what’s happening with California’s legislative efforts regarding affordable housing. Lastly, Gail Manza, Chief Operating Officer of FrameWorks Institute, spoke about the science of message framing, which addresses the targeting of audiences with messaging that has the audience responding as intended, as opposed to the alternative. Housing Director Guanzon concurred with Mr. Mayer’s report. Commissioner Besser reported that she enjoyed learning about the history and current environment of housing, and how it meets the needs of its customers. Commissioner Jones was impressed with the Commissioner’s training tract. She was gratified to see the passion and number of people trying to assist the homeless and others affected by housing issues. Executive Assistant Young reported on two unique program opportunities: the Resident Training program run by Sacramento Housing and Redevelopment Agency (SHRA); and the educational collaboration Fresno Housing Authority has with its local school districts, etc.

9. REPORTS FROM COMMISSIONERS

None.

10. MATTERS INITIATED BY COMMISSIONERS

Chair Moravec asked how the 9:00 a.m. – 4:00 p.m. open to the public hours were going. Staff reported that there has been no negative feedback from customers. She also told the Board about an overview she read regarding Moving to Work programs. The document will be emailed to the Board members for their information.

Commissioner Anderson said that FSS Graduate Chambers' story was a good reminder that we can help the disabled become self-sufficient. She also shared about the SHOR resource center in Paradise – Sojourner's House on the Ridge (SHOR) provides day services to the homeless.

Executive Director Mayer asked the three Commissioners who were our "guinea pigs" how using the tablets were. All three indicated they loved using them. They also asked for the ability to annotate on the tablets. Staff is going to add the app to annotate and move forward in setting up tablets for the entire Board.

11. EXECUTIVE SESSION

None.

12. COMMISSIONERS' CALENDAR

- **Next regular meeting – June 16, 2016.**
- **2016 NAHRO Summer Conference, Portland OR, July 15-17, 2016.**

13. ADJOURNMENT

Commissioner Anderson moved that the meeting be adjourned. Commissioner Hart seconded. The meeting was adjourned at 3:24 p.m.

Dated: May 19, 2016.

Laura Moravec, Board Chair

ATTEST:

Edward S. Mayer, Secretary