

**HOUSING AUTHORITY OF THE COUNTY OF BUTTE  
BOARD OF COMMISSIONERS MEETING**

**MEETING MINUTES OF February 18, 2016**

Chair Moravec called the meeting of the Housing Authority of the County of Butte to order at 2:05 p.m.

1. ROLL CALL

Present for the Commissioners: Patricia Besser, Larry Hamman, Clarence Lobo and Laura Moravec.

Present for the Staff: Roy Peters, Deputy Executive Director; Sue Kemp, Finance Officer; Larry Guanzon, Housing Director; and Tamra Young, Executive Assistant.

2. AGENDA AMENDMENTS

None.

3. CONSENT CALENDAR

Commissioner Hamman moved that the Consent Calendar be accepted as presented. Commissioner Lobo seconded. The vote in favor was unanimous.

4. CORRESPONDENCE

- 4.1 “Appointment of Tenant Commissioner Anne Jones by Butte County Board of Supervisors” – The Board of Supervisors appointed a new Tenant Commissioner Anne Jones.

5. REPORTS FROM EXECUTIVE DIRECTOR

- 5.1 Capital Fund – HACB received notice of HUD appropriation of Public Housing Capital Fund 501-16 monies in the amount of \$557,509, which is approximately \$10,000 more than last year. The appropriation requires Board acceptance of the funds by March 16<sup>th</sup> and authorization of a preliminary budget. Deputy Executive Director Peters presented the draft budget to the Board.

**\*RESOLUTION NO. 4611\***

Commissioner Hamman moved that Resolution No. 4611 be adopted by reading of title only: “ACCEPTANCE OF U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

(HUD) 2016 PUBLIC HOUSING CAPITAL FUND PROGRAM FUNDS”. Commissioner Besser seconded. The vote in favor was unanimous.

- 5.2 HUD Programs Household Income Determination – Annually, HACB is required to adopt a Passbook Savings Rate. It is used to calculate household income attributable to assets in HUD rental assistance programs. Housing Director Guanzon contacted several local banks and researched national rates. Staff recommended that we use the federal rate. HACB had elected to use the federal rate the previous two years also.

**\*MOTION\***

Commissioner Hamman moved to set Passbook Savings Rate at .06% effective March 1, 2016, for purposes of determining participant household income in the HUD Public Housing, Section 8, and Shelter+Care Permanent Housing and Supportive Housing programs; and other HACB-administered tenant-based rental assistance programs where actual or imputed asset income is considered in calculation of total household income. Commissioner Lobo seconded. The vote in favor was unanimous.

6. MEETING OPEN FOR PUBLIC DISCUSSION

None.

7. MATTERS CONTINUED FOR DISCUSSION

- 7.1 Standard & Poor’s Rating – Chair Moravec asked the Board whether or not they wanted to make the Standard & Poor’s rating of the HACB public now or continue discussion at a future Board meeting. Commissioner Besser felt HACB should release the rating now for the sake of transparency.

**\*MOTION\***

Commissioner Hamman moved that the Executive Director contact Standard & Poor’s to release the HACB’s public rating. Commissioner Besser seconded. The vote in favor was unanimous.

8. SPECIAL REPORTS

None.

9. REPORTS FROM COMMISSIONERS

None.

10. MATTERS INTIATED BY COMMISSIONERS

None.

11. EXECUTIVE SESSION

None.

12. COMMISSIONERS' CALENDAR

- Next Regular Meeting – March 17, 2016.

13. ADJOURNMENT

Commissioner Hamman moved that the meeting be adjourned. Commissioner Besser seconded. The meeting was adjourned at 2:19 p.m.

Dated: February 18, 2016.

---

Larry Hamman, Board Vice Chair

ATTEST:

---

Edward S. Mayer, Secretary