

**HOUSING AUTHORITY OF THE COUNTY OF BUTTE  
BOARD OF COMMISSIONERS MEETING**

**MINUTES OF June 18, 2015**

Chair Moravec called the meeting of the Housing Authority of the County of Butte to order at 2:08 p.m.

1. ROLL CALL

Present for the Commissioners: Kate Anderson, Patricia Besser, Sharon Chambers, Larry Hamman, and Laura Moravec.

Present for the Staff: Ed Mayer, Executive Director; Roy Peters, Deputy Executive Director; Larry Guanzon, Housing Director; Sue Kemp, Finance Officer; and Tamra Young, Executive Assistant.

2. AGENDA AMENDMENTS

None.

3. CONSENT CALENDAR

Executive Director Mayer informed the Board that the bid effort for Farm Labor Housing rehab construction has been put on hold pending resolution of applicable labor wage rates with USDA-Rural Development.

Finance Office Kemp noted there was an error on page three (3) of the Minutes, the GASB No. should be 68, not 65. Executive Assistant Young will correct the Minutes.

Commissioner Chambers moved that the Consent Calendar be accepted as presented, with the edit to the Minutes. Commissioner Besser seconded. The vote in favor was unanimous.

4. CORRESPONDENCE

None.

5. REPORTS FROM EXECUTIVE DIRECTOR

- 5.1 Family Self Sufficiency Graduate – The Board recognized the successful completion of the program by Family Self Sufficiency Graduate Grace Dwyer. She was unable to attend the meeting due to work obligations. Ms. Dwyer sent her regrets for not being able to attend, and her appreciation for the program.

**\*RESOLUTION NO. 4575\***

Commissioner Anderson moved that Resolution No. 4575 be adopted by reading of title only: "RECOGNITION OF FAMILY SELF-SUFFICIENCY GRADUATE GRACE DWYER". Commissioner Chambers seconded. The vote in favor was unanimous.

- 5.2 HACB Audit – The audited financial statements for the fiscal year ended September 30, 2014, for the Housing Authority of the County of Butte, and including the component units Butte County Affordable Housing Development Corporation and Banyard Management, were presented. Finance Officer Kemp noted that the Commissioners listed in the audit were as of the fiscal year end. This year's auditor was same as last year, and as such completed a very thorough audit. Therefore this year's audit contains additional required notes. Despite the comprehensiveness of the data shared with the auditor, there were no questioned costs or findings. Executive Director Mayer recommended that the Board read the Management Discussion and Analysis on pages 4 – 12 before Strategic Planning sessions. Page 8 shows improvement of net financial position. The only concerns of note are the viability of Farm Labor Housing operations and the uncertain federal funding stream.

**\*MOTION\***

Commissioner Hamman moved that the 2013-14 Audit be accepted as presented. Commissioner Anderson seconded. The vote in favor was unanimous.

6. MEETING OPEN FOR PUBLIC DISCUSSION

None.

7. MATTERS CONTINUED FOR DISCUSSION

None.

8. SPECIAL REPORTS

None.

9. REPORTS FROM COMMISSIONERS

None.

10. MATTERS INITIATED BY COMMISSIONERS

- 10.1 Matter initiated by Chair Moravec – Chari Moravec asked the Board to consider expansion of Family Self Sufficiency program. Commissioner Anderson agreed that it is a great program, but asked what it would cost. She recommended that we add the consideration to the Strategic Planning process. Executive Director Mayer recommended, with Board affirmation, that staff figure out what size FSS

program (number of participants) our Section 8 and possibly Public Housing programs could support, and report back to the Board. The Board affirmed this recommended approach.

11. EXECUTIVE SESSION

11.1 Government Code 54957: Public Employee Performance Evaluation

Adjourn: 2:41 p.m.

Reconvene: 2:55 p.m.

Chair Moravec reported that she gave the Board directions for the Executive Director performance evaluation.

12. COMMISSIONERS' CALENDAR

- Special Meeting / Strategic Planning session – July 15, 2015 at 2:00 p.m.
- Next Meeting – July 16, 2015
- Special Meeting / Strategic Planning session – August 13, 2015 at 2:00 p.m.
- NAHRO National Conference, Los Angeles CA, October 14-17, 2015

13. ADJOURNMENT

The meeting was adjourned at 2:55 p.m.

Dated: June 18, 2015.

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Laura Moravec, Board Chair

ATTEST:

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Edward S. Mayer, Secretary