

**HOUSING AUTHORITY OF THE COUNTY OF BUTTE
BOARD OF COMMISSIONERS MEETING**

MINUTES OF December 19, 2013

Chair Moravec called the meeting of the Housing Authority of the County of Butte to order at 2:02 p.m.

1. ROLL CALL

Present for the Commissioners: Kate Anderson, Patricia Besser, Sharon Chambers, Clarence Lobo, Gene McFarren and Laura Moravec.

Present for the Staff: Ed Mayer, Executive Director; Roy Peters, Deputy Executive Director; Sue Kemp, Finance Officer; Larry Guanzon, Housing Director; and Tamra Young, Executive Assistant.

2. AGENDA AMENDMENTS

None.

3. CONSENT CALENDAR

Commissioner Chambers moved that the Consent Calendar be accepted as presented. Commissioner McFarren seconded. The vote in favor was unanimous.

4. CORRESPONDENCE

None.

5. REPORTS FROM EXECUTIVE DIRECTOR

- 5.1 Family Self-Sufficiency (FSS) Graduate – The Board recognized the successful completion of the program by FSS Graduate Sara Sullivan. Ms. Sullivan was unable to attend the meeting due to work obligations. She is receiving an escrow check for \$7,679.30. Ms. Carrillo met all terms of the program to graduate and is currently on track to exit the Section 8 program.

RESOLUTION NO. 4531

Commissioner Lobo moved that Resolution No. 4531 be adopted by reading of title only: “RECOGNITION OF FSS GRADUATE SARA SULLIVAN”. Commissioner McFarren seconded. The vote in favor was unanimous.

- 5.2 HACB-owned Property Tour – The Board had previously discussed touring HACB’s properties and directed staff to make arrangements. Executive Assistant Young has secured a 17-passenger bus and driver through Work Training Center (WTC). Date

options are Friday: January 10th, January 24th or February 7th. The consensus of the Board was to conduct the Property Tour on Friday, January 24, 2014 starting at 11:00 a.m.

Commissioner Chambers inquired about the status of Harvest Park Apartments construction. Building #1 has been signed off by Building Department. Households are scheduled to move-in January and February. Stopligh has been installed and is working. Commissioner Besser inquired about the number of one (1) bedroom units at the property, which turned into a larger discussion about the shortage of one (1) bedroom units in the community and possible solutions.

6. MEETING OPEN FOR PUBLIC DISCUSSION

None.

7. MATTERS CONTINUED FOR DISCUSSION

Executive Director Mayer and Chair Moravec attended the Mi C.A.S.A. appreciation dinner. After the dinner, Executive Director Mayer presented the Board's Acknowledgment Resolution #4523 to the Mi C.A.S.A. Board. The Mi C.A.S.A. Christmas card was distributed to the HACB Board. There was another discussion amongst the HACB Board regarding recognition of Mi C.A.S.A. graduates. The continuing problem is determining at what level to acknowledge the accomplishments of former Mi C.A.S.A. students while ensuring that no one is left out. Former Mi C.A.S.A. students are not always "tracked" once they leave the program. Chair Moravec suggested the possibility of having a grad student conduct a longitudinal study of the contributions of Mi C.A.S.A.

Executive Director Mayer received an invitation to participate in the City of Chico Mayor's Homeless Task Force. Mr. Mayer will respond in writing to the Mayor accepting his invitation. In the letter he will outline the HACB's current involvement in the community homeless programs and committees and also address HACB's and BCAHDC's need to hire security at its apartment complexes impacted by vagrancy. The letter to the Mayor will be cc'd to the Chico City Council as requested by BCAHDC.

The \$6 million USDA Section 514/516 Farm Labor Housing grant and loan finally closed!

8. SPECIAL REPORTS

None.

9. REPORTS FROM COMMISSIONERS

Chair Moravec reported that the Board has completed the annual Performance Evaluation of Executive Director Mayer.

Commissioner McFarren asked about the budget and sequestration. Executive Director Mayer said that Congress passed a 2-year budget which was somewhere between sequestration amounts and an on-par budget. While the budget amount was greater than anticipated, Congress has yet to split the funds amongst federal departments. We should know by February what funds will be provided for FY2104.

10. MATTERS INITIATED BY COMMISSIONERS

None.

11. EXECUTIVE SESSION

None.

12. COMMISSIONERS' CALENDAR

- **Next meeting – January 16, 2014.**
- **HACB Property Tour – January 24, 2014 at 11:00 a.m.**

13. ADJOURNMENT

The meeting was adjourned at 2:47 p.m.

Dated: December 19, 2013.

ATTEST:

Laura Moravec, Board Chair

Edward S. Mayer, Secretary