

HOUSING AUTHORITY OF THE COUNTY OF BUTTE (HACB)
Board of Commissioners Meeting
2039 Forest Avenue
Chico, California 95928

MEETING AGENDA

June 20, 2024
2:00 p.m.

Due to COVID-19 and California State Assembly Bill 361 that amends the Ralph M. Brown Act to include new authorization for remote meetings, including remote public comment for all local agencies. California State Assembly Bill 361 extends the provision of Governor Newsom’s Executive Order N-29-20 and N-35-20 until January 2024. The meeting will be a hybrid meeting both in person at this Housing Authority office and remotely. Members of the Board of Commissioners and HACB staff will be participating either in person or remotely. The Board of Commissioners welcomes and encourages public participation in the Board meetings either in person or remotely from a safe location.

Members of the public may be heard on any items on the Commissioners’ agenda. A person addressing the Commissioners will be limited to 5 minutes unless the Chairperson grants a longer period of time. Comments by members of the public on any item on the agenda will only be allowed during consideration of the item by the Commissioners. Members of the public desiring to be heard on matters under jurisdiction of the Directors, but not on the agenda, may address the Commissioners during agenda item 6.

Please join my meeting from your computer, tablet or smartphone.

<https://meet.goto.com/393431445>

You can also dial in using your phone.

Access Code:

393-431-445

United States (Toll Free):

[1 866 899 4679](tel:18668994679)

United States:

[+1 \(571\) 317-3116](tel:+15713173116)

If you have any trouble accessing the meeting agenda, or attachments; or if you are disabled and need special assistance to participate in this meeting, please email marysolp@butte-housing.com or call 530-895-4474 x.210.

Notification at least 24 hours prior to the meeting will enable the Housing Authority to make a reasonable attempt to assist you.

NEXT RESOLUTION NO. 4923

ITEMS OF BUSINESS

1. ROLL CALL

2. AGENDA AMENDMENTS

3. CONSENT CALENDAR

3.1 Minutes for the meeting of May 16, 2024

3.2 Checks written for:

3.2.1	Accounts Payable (General) –	\$629,108.16
3.2.2	Landlords –	\$1,879,592.40
3.2.3	Payroll –	\$164,691.34

3.3 Financial Statements

3.4 Section 8 Housing Choice Voucher Program

3.4.1 Housing Choice Voucher (HCV) – Confirmation of Projected HAP Shortfall for CY 2024

3.5 Property Vacancy Report

3.6 Public Housing

3.7 Construction Projects

3.8 Capital Fund Improvement Projects

3.9 Farm Labor Housing Report

3.10 HACB Owned Properties

3.11 Tax Credit Properties

3.12 Family Self Sufficiency

3.13 Rental Assistance Programs

3.14 News Article

4. CORRESPONDENCE

5. REPORTS FROM EXECUTIVE DIRECTOR

5.1 Personnel – Adopt position description change for Accountant.

Recommendation:

Resolution No. 4923

5.2 Personnel – Adopt CalPERS publicly adopted pay scales effective 7/1/2024.

Recommendation: Resolution No. 4924

5.3 Personnel – Approve revised org chart.

Recommendation: Resolution No. 4925

5.4 Personnel – Signing authorization for Deputy Executive Director.

Recommendation: Resolution No. 4926

6. MEETING OPEN FOR PUBLIC DISCUSSION

7. MATTERS CONTINUED FOR DISCUSSION

8. SPECIAL REPORTS

8.1 PSWRC-NAHRO – Annual Conference: May 28-30, 2024 San Jose, CA – Report from Executive Director Ed Mayer; Deputy Executive Director Larry Guanzon and Section 8 Housing Manager Angie Little.

8.2 CalAHA Zoom Training Session June 10, 2024: How to apply for and maintain a housing authority credit rating and the benefits and advantages of having a credit rating – Report from Executive Director Ed Mayer.

9. REPORTS FROM COMMISSIONERS

9.1 Recognition of Executive Director – Acknowledgement of Executive Director Edward S. Mayer’s Retirement from the HACB.

Recommendation: Resolution No. 4927

10. MATTERS INITIATED BY COMMISSIONERS

11. EXECUTIVE SESSION

11.1 Pursuant to California Government Code 54957: Public Employment Performance Evaluation

One Matter: Executive Director Evaluation

12. COMMISSIONERS’ CALENDAR

- **NAHRO 2024 Summer Symposium, Chicago, IL: July 11-12, 2024**
- **Next Meeting July 18, 2024**

13. ADJOURNMENT