

**HOUSING AUTHORITY OF THE COUNTY OF BUTTE (HACB)**  
**Board of Commissioners Meeting**  
2039 Forest Avenue  
Chico, California 95928

**MEETING AGENDA**

November 17, 2022  
2:00 p.m.

*Due to COVID-19 and California State Assembly Bill 361 that amends the Ralph M. Brown Act to include new authorization for remote meetings, including remote public comment for all local agencies. California State Assembly Bill 361 extends the provision of Governor Newsom's Executive Order N-29-20 and N-35-20 until January 2024. The meeting will be a hybrid meeting both in person at this Housing Authority office and remotely. Members of the Board of Commissioners and HACB staff will be participating either in person or remotely. The Board of Commissioners welcomes and encourages public participation in the Board meetings either in person or remotely from a safe location.*

Members of the public may be heard on any items on the Commissioners' agenda. A person addressing the Commissioners will be limited to 5 minutes unless the Chairperson grants a longer period of time. Comments by members of the public on any item on the agenda will only be allowed during consideration of the item by the Commissioners. Members of the public desiring to be heard on matters under jurisdiction of the Directors, but not on the agenda, may address the Commissioners during agenda item 6.

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**Please join my meeting from your computer, tablet or smartphone.**

<https://meet.goto.com/924838597>

**You can also dial in using your phone.**

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**Access Code:** 924-838-597

If you have any trouble accessing the meeting agenda, or attachments; or if you are disabled and need special assistance to participate in this meeting, please email [marysolp@butte-housing.com](mailto:marysolp@butte-housing.com) or call 530-895-4474 x.210.

Notification at least 24 hours prior to the meeting will enable the Housing Authority to make a reasonable attempt to assist you.

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NEXT RESOLUTION NO. 4880

ITEMS OF BUSINESS

1. ROLL CALL
2. AGENDA AMENDMENTS

3. CONSENT CALENDAR

3.1 Minutes for the meeting of October 20, 2022

3.2 Checks written for:

3.2.1	Accounts Payable (General) –	\$330,277.28
3.2.2	Landlords –	\$1,425,309.88
3.2.3	Payroll–	\$133,277.28

3.3 Financial Statements

3.4 Section 8 Housing Choice Voucher Program

3.5 Property Vacancy Report

3.6 Public Housing

3.7 Construction Projects

3.8 Capital Fund Improvement Projects

3.9 Farm Labor Housing Report

3.10 HACB Owned Properties

3.11 Family Self Sufficiency

3.12 Rental Assistance Programs

3.13 Quarterly Investment Reports/Reserves Analysis

4. CORRESPONDENCE

5. REPORTS FROM EXECUTIVE DIRECTOR

5.1 Section 8 Management Assessment Plan – (SEMAP) – Approve SEMAP submission for HUD.

Recommendation: Resolution No. 4880

5.2 Public Housing Flat Rents – Adopt 2023 Flat Rents.

Recommendation: Resolution No. 4881

5.3 Personnel – Adopt Revised Accounting Technician Job Description.

Recommendation: Resolution No. 4882

5.4 Development Activity – Status Review.

Recommendation: Information/Discussion

6. MEETING OPEN FOR PUBLIC DISCUSSION

7. MATTERS CONTINUED FOR DISCUSSION

7.1 HACB / BCAHDC – Property Tour with Public Officials, Thursday October 27<sup>th</sup>, 2022 – Report by Executive Director Mayer.

8. SPECIAL REPORTS

9. REPORTS FROM COMMISSIONERS

10. MATTERS INITIATED BY COMMISSIONERS

11. EXECUTIVE SESSION

12. COMMISSIONERS' CALENDAR

- **Holiday Luncheon** – *Save the Date: Wednesday December 14, 2022*
- **Next Meeting – December 15, 2022**
- **2023 NorCal/Nevada NAHRO Conference “Back in the Saddle, Post-Pandemic”**  
– *Sunday January 22, 2023 (Commissioner Track), Monday – Tuesday January 23-24, 2023 (General Attendee Sessions)*

13. ADJOURNMENT