

**HOUSING AUTHORITY OF THE COUNTY OF BUTTE (HACB)**  
**Board of Commissioners Meeting**  
2039 Forest Avenue, Chico, California 95928

**MEETING AGENDA**

November 19, 2015  
2:00 p.m.

The Board of Commissioners welcomes and encourages public participation in the Board meetings. Members of the public may be heard on any items on the Commission's agenda. A person addressing the Commission will be limited to 5 minutes unless the Chairperson grants a longer period of time. Comments by members of the public on any item on the agenda will only be allowed during consideration of the item by the Commission. Members of the public desiring to be heard on matters under jurisdiction of the Commission, but not on the agenda, may address the Commission during agenda item 6.

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If you are disabled and need special assistance to participate in this meeting, please contact the Housing Authority office at 895-4474. Notification at least 48 hours prior to the meeting will enable the Housing Authority to make reasonable arrangements.

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**NEXT RESOLUTION NO. 4603**

**ITEMS OF BUSINESS**

1. ROLL CALL
2. AGENDA AMENDMENTS
3. CONSENT CALENDAR
  - 3.1 Minutes for the meeting of October 20, 2015.
  - 3.2 Checks written for:

3.2.1 Accounts Payable –	\$403,258.45
3.2.2 Landlords –	\$956,230.99
3.2.3 Payroll–	\$151,027.71
  - 3.3 Financial Statements
  - 3.4 Section 8 Housing Choice Voucher Program
  - 3.5 Property Vacancy Report
  - 3.6 Public Housing
    - 3.6.1 Public Housing Assessment System (PHAS) Score Report
    - 3.6.2 “Proposed Rule: HUD seeks smoking ban in public housing” Enterprise-Record-Mercury-Register, November 13, 2015.
  - 3.7 Capital Improvement Projects

- 3.8 FLH Reports
  - 3.8.1 “Kathy McKenzie shares Mi C.A.S.A. successes at AAUW meeting”  
Gridley Herald, October 28, 2015.
- 3.9 Bond Properties
- 3.10 Tax Credit Properties
- 3.11 Other Properties
- 3.12 Family Self Sufficiency
- 3.13 Rental Assistance Programs
  - 3.13.1 Letter from James Coles, Housing Tools dated October 22, 2015 regarding receipt of Continuum of Care funding application(s) letter.
- 4. CORRESPONDENCE
  - 4.1 Letter from Gerard Windt, U.S. Department of Housing and Urban Development dated October 22, 2015 regarding Independent Audit Report for 2014.
- 5. REPORTS FROM EXECUTIVE DIRECTOR
  - 5.1 Family Self-Sufficiency (FSS) Graduate – Recognition of FSS Graduate Jean Garrison.  
 Recommendation: Resolution No. 4603
  - 5.2 Family Self-Sufficiency (FSS) Graduate – Recognition of FSS Graduate Nancy Halterman.  
 Recommendation: Resolution No. 4604
  - 5.3 Capital Fund – Revise Capital Fund 501-14.  
 Recommendation: Resolution No. 4605
  - 5.4 Section 8 Management Assessment Plan (SEMAP) – Approve SEMAP submission for HUD.  
 Recommendation: Resolution No. 4606
  - 5.5 Personnel Policy – Adopt revised Management Addendum to Personnel Policy effective December 1, 2015.  
 Recommendation: Resolution No. 4607
  - 5.6 Personnel – Management compensation adjustment regarding payment of HDV benefits, effective December 1, 2015.  
 Recommendation: Motion

5.7 Gridley Farm Labor Housing – 2016 budget revision.

Recommendation:

Resolution No. 4608

6. MEETING OPEN FOR PUBLIC DISCUSSION

7. MATTERS CONTINUED FOR DISCUSSION

7.1 HACB Strategic Planning – Status report.

8. SPECIAL REPORTS

9. REPORTS FROM COMMISSIONERS

10. MATTERS INITIATED BY COMMISSIONERS

11. EXECUTIVE SESSION

12. COMMISSIONERS' CALENDAR

- Next Meeting – December 17, 2015.
- Holiday Luncheon, Outback Steakhouse, 1990 E. 20<sup>th</sup> Street, Chico – 12:00 noon, December 18, 2015.

13. ADJOURNMENT