

**BUTTE COUNTY AFFORDABLE HOUSING
DEVELOPMENT CORPORATION**

Board of Directors Meeting

2039 Forest Avenue
Chico, CA 95928

MEETING MINUTES

February 15, 2024

President Mayer called the meeting of Butte County Affordable Housing Development Corporation (BCAHDC) to order at 2:06 p.m.

The meeting was conducted via teleconference, web-conference and in person, as noticed.

1. ROLL CALL

Present for the Directors: Charles Alford, Randy Coy, Rich Ober, David Pittman, and Sarah Richter; all attended in person with the exception of Director Ober, who attended by means of web-conference.

Others Present: President Ed Mayer, Secretary Marysol Perez, Larry Guanzon, Tamra Young, Angie Little and Taylor Gonzalez; all attended in person.

2. AGENDA AMENDMENTS

None.

3. CONSENT CALENDAR

Director Ober moved to accept the Consent Calendar as presented. Director Pittman seconded the motion. The vote in favor was unanimous.

4. CORRESPONDENCE

None.

5. REPORTS FROM PRESIDENT

- 5.1 Housing Authority of the County of Bute (HACB) – BCAHDC has an ongoing Corporate Services Agreement with HACB. BCAHDC Management contracts with the HACB to perform two kinds of services, corporate services to maintain the corporate entity, and

other services, including asset management and property improvements. The resolution presented seeks to maintain the services agreement with HACB, adopting HACB's 2024 billing rates starting March 1, 2024, authorizing up to \$25,000 in corporate services, and up to \$200,000 in extraordinary services relating to development and property re-positioning activity.

RESOLUTION NO. 23-14C

Director Coy moved that Resolution No. 24-1C be adopted by reading of title only: "HOUSING AUTHORITY OF THE COUNTY OF BUTTE MANAGEMENT SERVICES AGREEMENT 2024 BILLING RATES AND SERVICES AUTHORIZATIONS". Director Pittman seconded. The vote in favor was unanimous.

6. MEETING OPEN FOR PUBLIC DISCUSSION

None.

7. MATTERS CONTINUED FOR DISCUSSION

None.

8. SPECIAL REPORTS

None.

9. REPORTS FROM DIRECTORS

None.

10. MATTERS INITIATED BY DIRECTORS

None

11. EXECUTIVE SESSION

None.

12. DIRECTOR'S CALENDAR

- **Next Meeting – May 16, 2024**

13. ADJOURNMENT

Director Ober moved that the meeting be adjourned. Director Randy seconded. The meeting was adjourned at 2:09 p.m.

Dated: February 15, 2024.

Edward S. Mayer, President

ATTEST:

Marysol Perez, Secretary