

BUTTE COUNTY AFFORDABLE  
HOUSING DEVELOPMENT CORPORATION

**Board of Directors Meeting**

2039 Forest Avenue  
Chico, CA 95928

**SPECIAL MEETING  
MEETING MINUTES**

September 21, 2023

President Mayer called the meeting of Butte County Affordable Housing Development Corporation (BCAHDC) to order at 2:02 p.m.

*The meeting was conducted via teleconference, web-conference and in person, as noticed.*

1. ROLL CALL

Present for the Directors: Charles Alford, Randy Coy, Rich Ober, David Pittman, Sarah Richter and Regina Sayles-Lambert; all attended in person

Others Present: President Edward Mayer, Chief Financial Officer Hope Stone, Secretary Marysol Perez, Larry Guanzon, Tamra Young, Angie Little and Taylor Gonzalez, all attended in person.

Others Present: Tiffany Lee, HACB Occupancy Specialist and OE#3 Union Steward alternate; Bill Wathen, Glenn County HHSA Deputy Director, and Janelle Kelly, Program Manager II, Glenn County Social Services; Tiffany Lee attended in person, Bill Wathen and Janelle Kelly attended by means of web-conference.

2. AGENDA AMENDMENTS

None.

3. CONSENT CALENDAR

None.

4. CORRESPONDENCE

None.

5. REPORTS FROM PRESIDENT

- 5.1 Oleander Community Housing Apartments, Chico – Resolution includes corporate authorizations to sign all transaction documents associated with the 38-unit affordable low-income housing development that will provide permanent supportive housing to formerly homeless households in Chico. The resolution is necessary to authorize BCAHDC participation in the owning partnership as Managing General Partner, providing authorizations to sign on behalf of the partnership in securing loans, tax credit proceeds, and effecting the development as agreed in the Development Memorandum of Agreement with Pacific West Communities.

**\*RESOLUTION NO. 23-11C\***

Director Ober moved that Resolution No. 23-11C be adopted by reading of title only: “OLEANDER COMMUNITY HOUSING, CHICO CORPORATE ATUHORIZATIONS”. Director Pittman seconded. The roll call vote in favor was unanimous.

6. MEETING OPEN FOR PUBLIC DISCUSSION

None.

7. MATTERS CONTINUED FOR DISCUSSION

None.

8. SPECIAL REPORTS

None.

9. REPORTS FROM DIRECTORS

None.

10. MATTERS INITIATED BY DIRECTORS

None.

11. EXECUTIVE SESSION

None.

12. DIRECTOR’S CALENDAR

**Next Meeting – November 16, 2023.**

13. ADJOURNMENT

Director Pittman moved that the meeting be adjourned. Director Ober seconded. The meeting was adjourned at 2:21 p.m.

Dated: September 21, 2023.

---

Edward S. Mayer, President

ATTEST:

---

Marysol Perez, Secretary