

**BUTTE COUNTY AFFORDABLE HOUSING
DEVELOPMENT CORPORATION**

Board of Directors Meeting

2039 Forest Avenue
Chico, CA 95928

MEETING MINUTES

February 16, 2017

Director Moravec called the meeting of Butte County Affordable Housing Development Corporation (BCAHDC) to order at 2:48 p.m.

1. ROLL CALL

Present for Directors: Kate Anderson, Patricia Besser, Larry Hamman, Roger Hart, Anne Jones, Laura Moravec, and David Pittman.

Others Present: Chief Financial Officer Sue Kemp, Executive Secretary Marysol Perez, Deputy Director Larry Guanzon, Administrative Operations Director Tamra Young, and Public Housing Resident Loren Freeman.

2. AGENDA AMENDMENTS

Secretary Perez, informed those present that item 5.2 Chico Housing Development – CHIP partnership, should not be on the agenda; item was entered in error.

3. CONSENT CALENDAR

Director Hamman moved that the Consent Calendar be accepted as presented. Director Hart seconded. The vote in favor was unanimous.

4. CORRESPONDENCE

None.

5. REPORTS FROM PRESIDENT

- 5.1 Corporate Services Agreement – The Corporate Services Agreement between HACB and Butte County Affordable Housing Development Corporation (BCAHDC) sets out both the rates of compensation and a contract maximum, BCAHDC seeks acceptance of the rates effective March 1, 2017. The HACB also seeks to maintain its contract maximum, which is currently set at \$15,000 per year, extending from October 1, 2016 through September 30, 2017.

MOTION

Director Jones moved to accept HACB's proposed billing rates, such rates to become effective March 1, 2017, and to further accept continuance of the total annual compensation authorization in an amount not to exceed \$15,000.00 for the year extending from October 1, 2016 through September 30, 2017. Director Anderson seconded. The vote in favor was unanimous.

The vote in favor was unanimous.

6. MEETING OPEN FOR PUBLIC DISCUSSION

None.

7. MATTERS CONTINUED FOR DISCUSSION

None.

8. SPECIAL REPORTS

None.

9. REPORTS FROM DIRECTORS

None.

10. MATTERS INITIATED BY DIRECTORS

None.

11. EXECUTIVE SESSION

None.

12. DIRECTOR'S CALENDAR

Next Meeting – May 18, 2017.

13. ADJOURNMENT

Director Hamman moved that the meeting be adjourned. Director Hart seconded. The meeting was adjourned at 3:03 p.m.

Dated: February 16, 2017.

Edward S. Mayer, President

ATTEST:

Marysol Perez, Secretary