

11. EXECUTIVE SESSION
12. DIRECTORS' CALENDAR
Next meeting – May 16, 2019.
13. ADJOURNMENT

MEMO

Date: March 15, 2019
To: BCAHDC Board of Directors
From: Jerry Martin, Modernization Coordinator
Subject: Walker Commons Roofing Replacement Project, Phase II

- This project *completes* replacement of the twenty-two year old deteriorating roofing system at Walker Commons Apartments.
- Phase I of this project was performed during 2018, and included the replacement of the roofing system for Units 1-30. Phase II includes the replacement of the roofing system of the remaining residential Units 31-56, and the Clubhouse building.
- The project includes the replacement of all remaining 25-year Dutch Lap Composite Shingle Roofing System with a Title 24 Compliant, Cool Roof, 40 Year Dimensional Composition Shingle Roofing System. The new roofing will help lower cooling costs during summer months.
- Two (2) contractor bids were received for this project. Steele’s Roofing Company provided the Lowest Responsive and Responsible bid for this project.

Bids:

<u>ICE:</u>	<u>\$136,051.51</u>
Steele’s Roofing Company:	\$103,225.00
Four Seasons Roofing:	\$140,910.00

Project Cost:

Steele’s Roofing Company:	\$103,225.00
<u>HACB - Capital Improvement Management Services Fee (10%)</u>	<u>\$ 10,322.50</u>
Estimated Total Project Cost	\$113,547.50

Recommendation: Motion to approve entering into a construction contract with Steele’s Roofing Company for the Walker Commons Roof Replacement Project Phase II, 19002-IFB for a total of \$103,225.00.

BUTTE COUNTY AFFORDABLE HOUSING DEVELOPMENT CORPORATION

RESOLUTION NO. 19-1C

AUTHORIZATION TO ENTER INTO CONTRACT WITH
STEELE'S ROOFING COMPANY
FOR PHASE II ROOFING REPLACEMENTS AT WALKER COMMONS APARTMENTS

WHEREAS, the Butte County Affordable Housing Development Corporation (BCAHDC) is Managing General Partner of Walker Commons LP (Partnership), owner of the Walker Commons Apartments, 678 Buttonwillow Lane, Chico (Property); and

WHEREAS, the Property requires maintenance and replacements to maintain and operate the Property efficiently and effectively; and

WHEREAS, roofing replacement has been determined necessary based on the age and condition of the Property's roofing; and

WHEREAS, bids were solicited for phase II of roofing replacements, replacement of roofing at Units 31-56 and the Clubhouse; and

WHEREAS, the bid received from Steele's Roofing Company, in the amount of One-Hundred and Three Thousand, Two Hundred and Twenty-Five Dollars and No Cents (\$103,225.00), has been determined to be the lowest responsive qualified bid received and to be in the best interest of the Property, the Partnership, and BCAHDC; and

WHEREAS, it is determined there are sufficient Property Reserves funds for contract compensation, and that such expenditure is consistent with priorities for the property; and

WHEREAS, by policy, contracts greater than Fifty Thousand Dollars (\$50,000.00) must be authorized by resolution of the Board;

THEREFORE BE IT RESOLVED by the Board of Directors of the Butte County Affordable Housing Development Corporation, acting as Managing General Partner of Walker Commons LP, owner of the Walker Commons Apartments, 678 Buttonwillow Lane, Chico, to authorize the entering into of a contract with Steele's Roofing Company, in the amount of One-Hundred and Three Thousand, Two Hundred and Twenty-Five Dollars and No Cents (\$103,225.00), for purposes of roofing replacements at the Walker Commons property, Units 31-56 and Clubhouse, such contract compensation to be paid for with Walker Commons Apartments Reserves Funds.

Dated: March 21, 2019

Edward S. Mayer, President

ATTEST:

Marysol Perez, Secretary