

BANYARD MANAGEMENT

Board of Directors Meeting

2039 Forest Avenue
Chico, CA 95928

MEETING MINUTES

February 16, 2023

President Mayer called the meeting of Banyard Management to order at 2:41 p.m.

The meeting was conducted via teleconference, web-conference and in person, as noticed.

1. ROLL CALL

Present for the Directors: Charles Alford, Randy Coy, Rich Ober, David Pittman, Sarah Richter and Regina Sayles-Lambert. Directors Alford, Ober and Pittman attended in person with the exception of Director Richter, who attended by means of web-conference.

Others Present: President Ed Mayer, Chief Financial Officer Hope Stone, Secretary Marysol Perez, Larry Guanzon, Tamra Young, Angie Little and Taylor Gonzalez; all attended in person.

Public Present: Loren Freeman, HACB Public Housing Resident.

2. AGENDA AMENDMENTS

None.

3. CONSENT CALENDAR

Director Pittman moved to accept the Consent Calendar as presented. Director Ober seconded. Director Coy abstained from voting due to being new to the Director role, and Director Richter was not present to vote.

4. CORRESPONDENCE

None.

5. REPORTS FROM PRESIDENT

- 5.1 Housing Authority of the County of Butte (HACB) – Banyard Management has an ongoing Corporate Services Agreement with the HACB. The agreement sets the

rates of compensations and annual contract maximum. Banyard Management contracts with the HACB to perform two basic kinds of services: corporate services to maintain the corporate entity; and other services including asset management and property improvements. The resolution presented seeks to maintain the services agreement with HACB, adopting HACB's billing rates starting March 1, 2023, authorization up to \$16,500 in expenditures for basic corporate services, and authorization of up to \$100,000 in extraordinary services relating to development and property re-positioning activity. This agreement is re-occurring, subject to annual revisions.

RESOLUTION NO. 23-1B

Director Ober moved that Resolution No. 23-1B be adopted by reading of title only: "HOUSING AUTHORITY OF THE COUNTY OF BUTTE MANAGEMENT SERVICES AGREEMENT 2023 BILLING RATES AND SERVICES AUTHORIZATIONS". Director Pittman seconded it. The vote in favor was unanimous. Director Richter was not present to vote.

6. MEETING OPEN FOR PUBLIC DISCUSSION

Public Housing Resident Loren Freeman expressed concern regarding use of private security cameras on Public Housing property. Larry Guanzon, Deputy Executive Director, relayed to Mr. Freeman that staff will research best practice regarding security camera policy in multifamily properties, and consider implementation of a policy, including a possible lease addendum addressing intrusion of privacy resulting from Public Housing residents and others employing security cameras.

7. MATTERS CONTINUED FOR DISCUSSION

None.

8. SPECIAL REPORTS

None.

9. REPORTS FROM BOARD MEMBERS

None.

10. MATTERS INITIATED BY BOARD MEMBERS

None.

11. EXECUTIVE SESSION

None.

12. DIRECTOR'S CALENDAR

Next Meeting – May 18, 2023.

13. ADJOURNMENT

Director Pittman moved that the meeting be adjourned. Director Sayles-Lambert seconded. The meeting was adjourned at 2:58 p.m.

Dated: February 16, 2023.

Edward S. Mayer, President

ATTEST:

Marysol Perez, Secretary