

BANYARD MANAGEMENT  
**Board of Directors Meeting**  
2039 Forest Avenue  
Chico, CA 95928

MEETING MINUTES

February 21, 2019

President Mayer called the meeting of Banyard Management to order at 2.03 p.m.

1. ROLL CALL

Present for the Directors: Kate Anderson, Patricia Besser, Larry Hamman, Anne Jones, David Pittman, and Heather Schlaff

Others Present: President Ed Mayer, Chief Financial Officer Sue Kemp, Secretary Marysol Perez, Larry Guanzon, Tamra Young, and Jerry Martin.

Public Present: Loren Freeman, HACB Public Housing Resident.

2. AGENDA AMENDMENTS

None.

3. CONSENT CALENDAR

Director Anderson moved to accept the Consent Calendar as presented. Director Pittman seconded the motion. The vote in favor was unanimous.

4. CORRESPONDENCE

None.

5. REPORTS FROM PRESIDENT

- 5.1 Corporate Services Agreement – Banyard Management has an ongoing Corporate Services Agreement with the HACB. The agreement sets the rates of compensation and an annual contract maximum. The agreement is re-occurring, subject to annual revisions. The HACB seeks to update its billing rates for services effective March 1, 2019, and affirm the contract maximum of \$15,000 for the 2019 operating year.

**\*MOTION\***

Director Anderson moved motion to accept HACB proposed billing rates established February 21, 2019, effective March 1, 2019, and to further accept continuance of the limit to total annual compensation in an amount no not exceed \$15,000.00 for the year extending from October 1, 2018 through September 30, 2019. Director Jones seconded. The vote in favor was unanimous.

6. MEETING OPEN FOR PUBLIC DISCUSSION

None.

7. MATTERS CONTINUED FOR DISCUSSION

None.

8. SPECIAL REPORTS

None.

9. REPORTS FROM BOARD MEMBERS

None.

10. MATTERS INITIATED BY BOARD MEMBERS

None.

11. EXECUTIVE SESSION

None.

12. DIRECTOR'S CALENDAR

**Next Meeting – May 16, 2019.**

13. ADJOURNMENT

Director Hamman moved that the meeting be adjourned. Director Besser seconded. The meeting was adjourned at 2:08 p.m.

Dated: February 21, 2019.

ATTEST:

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Edward S. Mayer, President

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Marysol Perez, Secretary