



Photo by DJ Bass CC BY

Choose a job you love, and you will never have to work a day in your life.

-Confucius

From the Office

As the year comes to an end in this final quarter for 2019, this is the season to reassess and identify new goals for 2020. Please contact the FSS program if you want to explore new goals for the new year.

The HACB FSS Program Coordinating Committee (PCC) is still looking for a representative from the Family Self-Sufficiency Program. If you are interested in sitting on the PCC, please contact me. Your involvement in the PCC will

- help boost your resume,
- build your professional network,
- meet agency representatives and
- get a letter of reference from HACB.

How to Turn a Temp Job into a Full-Time Position

www.topresume.com

- Check your attitude at the door, even if you may feel disinterested or frustrated. Try to be positive.
- Make the agency remember you by focusing on building a rapport with the other full-time team members.
- Go the extra mile by proving you are a worthy candidate.
- Talk to the hiring manager and supervisors. No one will know you want the job unless you tell them.

Dos and Don'ts for Temp Workers

www.jobhunt.org

Dress Professionally
Be Patient

Come Prepared
Engage

Don't Complain
Don't Gossip

Going Full Time After a Part Time Holiday Job

www.monster.com



1. Set sights on a permanent position by asking these questions:

- What are the prospects of being offered permanent employment?
- How will the company evaluate performance of a seasonal worker?
- What can be done to demonstrate superior value as a permanent employee?



2. Show seriousness about a permanent position:

- Demonstrate grace under the pressure.
- Be 100% reliable.
- Volunteer for a variety of tasks.
- Build a good rapport with team members, managers and customers.

3. How to get supervisor's attention during the peak of the holiday season:

- Ask supervisor what permanent positions may be available. Use the human resources department to learn how and when to apply.
- Give supervisor and the human resources a summary of responsibilities and accomplishments as a seasonal worker.
- Let your supervisor know availability to cover for employees who are going on vacation or maternity leave, or if the company needs an extra hand during any other peak times.



Seasonal Employment Tips

www.fastweb.com

1. Apply where the jobs are.
2. Look online.
3. Introduce yourself to company.
4. Think outside of the Mall.
5. The early applicant gets the job.
6. Be flexible with schedule.
7. Never insult retail.
8. Check out your part-time job matches.